

AGENDA

Meeting: CHIPPENHAM AREA BOARD
Place: Abbeyfield School, Stanley Lane, Chippenham, SN15 3XB
Date: Monday 12 September 2011
Time: 7.00 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Penny Bell, on 01249 706613 or email penny.bell@wiltshire.gov.uk or Victoria Welsh (Chippenham Community Area Manager), direct line 01249 706446 or (email) victoria.welsh@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Desna Allen – Queens & Sheldon (Chairman)	Peter Hutton – Cepen Park & Derriards
Chris Caswill – Monkton	Mark Packard – Pewsham (Vice Chair)
Paul Darby – Hardenhuish	Nina Phillips – Cepen Park & Redlands
Bill Douglas – Hardens & England	Judy Rooke – Lowden & Rowden
Howard Greenman - Kington	Jane Scott OBE– By Brook

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>2. Apologies</p> <p>3. Minutes (<i>Pages 3 - 14</i>) To approve the minutes of the meeting held on Monday 4 July 2011.</p> <p>4. Declarations of Interest Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.</p> <p>5. Chairman's Announcements (<i>Pages 15 - 18</i>) To include the following:</p> <ul style="list-style-type: none"> i. Help to Live at Home (attached) ii. New Waste & Recycling Collection Service (attached) iii. Winter Highways Maintenance. 	7:00pm
<p>6. Car Parking Charges and Town Centre Viability</p> <p>The Chairman will provide an update on action taken in response to the petition presented to the Area Board at its meeting on 4 July 2011.</p> <p>Parvis Khansari, Service Director for Strategic Services, will provide information on the comparative car parking revenue statistics as requested by the Area Board at its meeting on 4 July 2011. Discussions will include:</p> <ul style="list-style-type: none"> • Information on season tickets (particularly for workers/volunteers) • The independent traders refund scheme • Town Centre viability • Contributions from the Chamber of Commerce • Question and answer session with Councillor Dick Tonge, Cabinet Member for Highways and Transport. 	7.10pm
<p>7. Town, Parish and Partner Updates (<i>Pages 19 - 42</i>)</p> <p>To note the written reports and receive updates from any partners who wish to contribute:</p> <ul style="list-style-type: none"> i. Wiltshire Police ii. Wiltshire Fire and Rescue Service iii. NHS Wiltshire 	8:10pm

- iv. Parish and Town Councils
- v. Chippenham and Villages Area Partnership (ChAP)
- vi. Chippenham Vision Board
- vii. Community Area Young People's Issues Group (CAYPIG)
- viii. Youth Strategy Update
- ix. Lyneham Steering Group
- x. Children's Parliament.

8. **Area Board Priorities Update**

8.20pm

To receive updates on the Area Board's Priorities, as follows:

- i. Road Safety – Lead Councillor: Bill Douglas
- ii. Skate Park – Lead Councillor: Paul Darby
- iii. Health and Wellbeing – Lead Councillor: Peter Hutton
- iv. Night Time Economy – Lead Councillor: Peter Hutton
- v. Employment – Lead Partner: Chippenham Vision.

9. **Funding** (*Pages 43 - 80*)

8.30pm

a) Community Area Grant Scheme 2011/12

- i. Westlea Housing Association - £4,112 requested to create a fenced off area for football at Little Battens, Nr Allington Way, conditional upon planning permission being granted and the balance of funding being in place.
- ii. Happy Days Nursery - £2,303 requested to replace safety surfacing in the outside play area, conditional upon the balance of funding being in place.
- iii. Chippenham Sports Club– £1,000 requested to install toilet facilities for users of the Airdome & Astroturf pitch at Chippenham Sports Club, conditional upon the balance of funding being in place.
- iv. Wiltshire Wood Recycling – £922 requested to install dust extraction in the new workshop, conditional upon the balance of funding being in place.

b) Area Board Projects

- i. £740 requested to purchase high visibility jackets and vests for door staff, conditional upon the balance of funding being in place.
- ii. £650 requested for the deployment of Taxi Marshalls in Chippenham in December 2011.

Grants application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at www.wiltshire.gov.uk/areaboardscommunity_grantsscheme.htm

10. **Chippenham Shadow Community Operations Board**

8:45pm

To determine the membership of the Chippenham Shadow Community Operations Board.

11. **Evaluation and Close** (*Pages 81 - 82*)

9:00pm

The Chairman will invite any remaining questions from the floor and will welcome the submission of new Community Issues.

The next agenda planning meeting will take place on Wednesday 5 October 2011 at 10am. Any parish or town council representative interested in attending should contact the Community Area manager or the Chairman.

The meeting is asked to note the future meeting dates below and is reminded to complete the evaluation forms in the packs.

The Forward Plan is attached for information.

Future Meeting Dates

Monday 14 November 2011

6.30 pm for 7.00 pm

Venue to be confirmed

Monday 9 January 2012

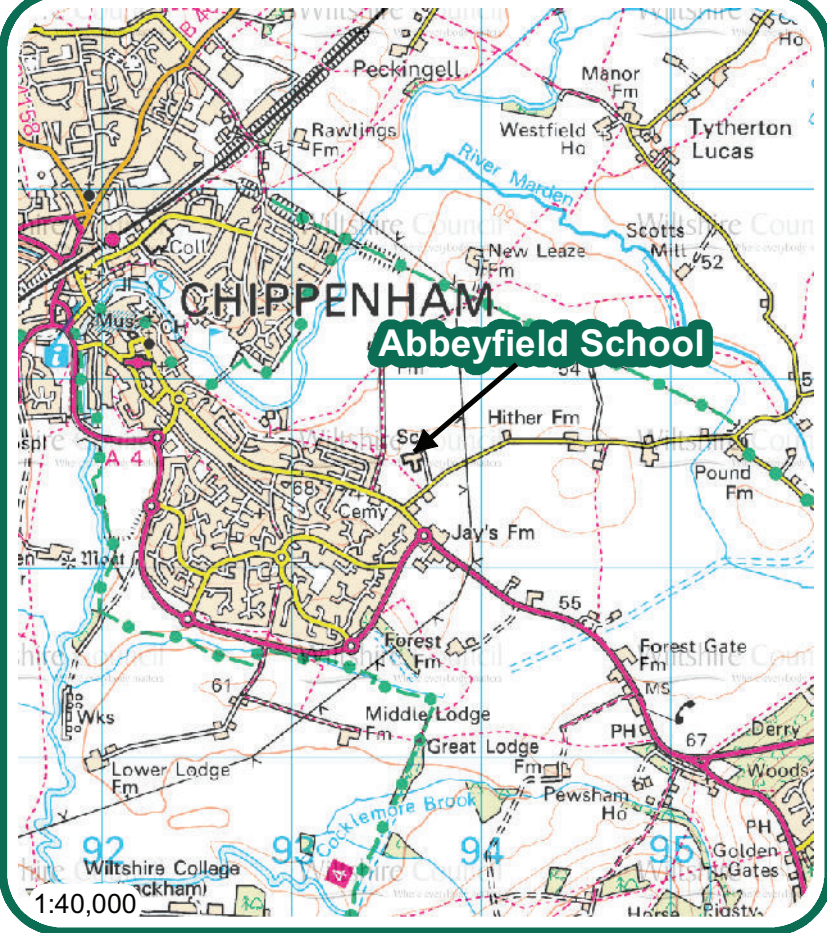
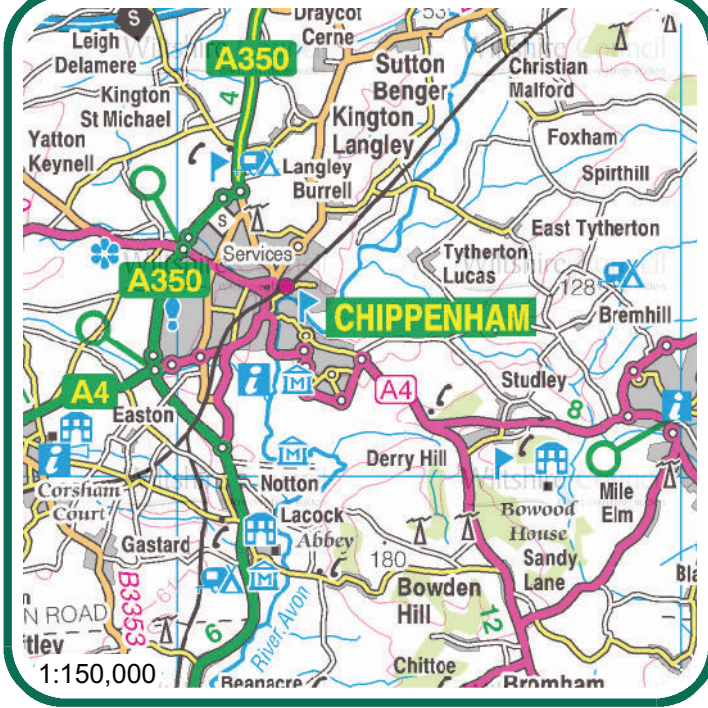
6.30 pm for 7.00 pm

Wiltshire Council Monkton Park Office

Monday 5 March 2012

6.30 pm for 7.00 pm

Neeld Hall



Abbeyfield School
Stanley Lane
London Road
Chippenham
SN15 3XB

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: The Needl Hall, Borough Parade, Chippenham, SN15 3WL
Date: 4 July 2011
Start Time: 6.30 pm
Finish Time: 9.25 pm

Please direct any enquiries on these minutes to:

Penny Bell (Democratic Services Officer), Tel: 01249 706613 or (e-mail) penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Desna Allen (Chairman), Cllr Mark Packard (Vice Chairman), Cllr Chris Caswill, Cllr Paul Darby, Cllr Bill Douglas, Cllr Howard Greenman, Cllr Peter Hutton, Cllr Nina Phillips, Cllr Judy Rooke and Cllr Jane Scott OBE

Cllr Keith Humphries (Cabinet member for Public Health and Protection Services)

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Victoria Welsh, Community Area Manager
Parvis Khansari, Service Director for Strategic Services (Highways & Passenger Transport)
Lucy Murray-Brown – Transformation Programme
Mark Rippon – Community Safety Officer
Jane Shuttleworth – Interim Head of Joint Commissioning

Town and Parish Councillors

Chippenham Town Council – Andrew Noblet, Harry Purdon, John Scragg, Andy Phillips, M Coates
Biddestone and Slaughterford Parish Council – Alison Butler, Rachel deFossard
Castle Combe Parish Council – F Winup
Christian Malford Parish Council – K Bolter

Grittleton Parish Council – Lesley Palmer
Hullavington Parish Council – Sharon Neal (Clerk)
Kington Langley Parish Council – Maurice Dixson
Sutton Benger Parish Council – D Liddell

Partners

Wiltshire Police – Inspector Steve Cox
Wiltshire Fire and Rescue Service – Mike Franklin
Chippenham and Villages Area Partnership – Jane Clark
Chippenham Vision – John Clark
Community Area Young Peoples’ Issues Group – Richard Williams
Extended Services – Judy Edwards

Total in attendance: 61

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Election of Chairman</u></p> <p>Councillor Mark Packard called for nominations for Chairman of Chippenham Area Board for the forthcoming year.</p> <p><u>Decision</u> Councillor Desna Allen was elected Chairman of the Chippenham Area Board for the forthcoming year.</p> <p><i>Councillor Allen in the Chair.</i></p>
2.	<p><u>Election of Vice Chairman</u></p> <p>The Chairman called for nominations for Vice-Chairman of Chippenham Area Board for the forthcoming year.</p> <p><u>Decision</u> Councillor Mark Packard was elected Vice-Chairman of Chippenham Area Board for the forthcoming year.</p>
3.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman thanked everyone for attending the meeting of the Chippenham Area Board and welcomed Councillor Keith Humphries, Cabinet member for Public Health and Protection Services.</p> <p>The Chairman reminded everyone that evaluation forms had been placed on every table, and welcomed comments or suggestions on how the Area Board meeting could be improved. Suggestions for future agenda items were also welcomed.</p>
4.	<p><u>Apologies</u></p> <p>Apologies for absence were received from Mary Pile of Chippenham Town Council and Tim Martienssen of the Chippenham Vision.</p>
5.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on Monday 9 May 2011 were agreed a correct record and signed by the Chairman.</p>
6.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
7.	<p><u>Nomination of Representatives to Outside Bodies</u></p>

	<p><u>Decision</u> The Area Board noted the representatives to outside bodies that were nominated in 2010/11 and agreed that these would continue for the forthcoming year.</p>
8.	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred to a number of written announcements; full details of which were included within the agenda.</p> <p>A petition was presented to the Chairman of the Area Board opposing the recent rise in car parking charges. The petition had 3,007 signatures so far and this number was expected to rise. Both retailers and residents were concerned at the rise in parking charges and the detrimental effect this was having on the town.</p> <p><u>Action</u> <i>The petition would be passed to Councillor Dick Tonge, Cabinet member for Highways and Transport, and the relevant officers.</i></p> <p><i>The Area Board requested that statistics be made available for car park use and revenue both prior to the rise in charges, and since the rise.</i></p> <p><i>The petition would be brought to the attention of the Chairman of the Council for potential consideration at the meeting of the Council on Tuesday 12 July 2011.</i></p>
9.	<p><u>Town, Parish and Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <p>i. Children's Parliament The Children's Parliament announced that 13 schools in the Chippenham area had teamed up with Bristol Zoo to launch the 'Wow! Gorillas' project to celebrate the Zoo's 175th anniversary. The project involved 13 3-foot gorilla sculptures that each school had decorated and these would be placed in sites around the town.</p> <p>Children from Monkton Park School presented their gorilla, named Jungle Jim, to the Area Board and this would go on display in the Monkton Park Offices of Wiltshire Council. Children from Ivy Lane Primary School presented their gorilla, named Gordon, to Chippenham Town Council and this would go on display in the Town Hall.</p> <p>The 13 gorillas would form part of a 'trail', and maps were available in all civic buildings around the town.</p> <p>ii. Wiltshire Police The written report from Wiltshire Police was noted. Inspector Steve Cox</p>

reported that recent changes to the beat teams and neighbourhood policing teams had resulted in a more efficient service and the number of police officers had not decreased.

Inspector Cox commented on the improving detection rates, which were actually higher than reported due to the local resolution figures not being included. Total crime levels had reduced, with particular reductions in criminal damage and violence against the person.

It had been reported recently that the Police would be concentrating more efforts on the enforcement of the Designated Public Place Orders around the town centre. Although this power had been in force since 2008, and the Police had utilised their powers as and when required, the particular focus on this issue now was in response to a higher level of anti-social behaviour that had been experienced recently.

Wiltshire Police Authority

Councillor Chris Caswill provided an update on the recent public consultation carried out by the Wiltshire Police Authority. The consultation had identified three main priorities which were now embedded in the Policing Plan, these were; frontline policing, Neighbourhood Policing Teams/Police Community Support Officers, and response times.

The Authority was required to make savings of £15million over four years, and savings of £4million had already been achieved in year one. This had been achieved by a freeze in recruitment, and redundancies amongst support staff. There was also a single-command unit in Wiltshire now, and direct communications technology had improved significantly.

iii. Wiltshire Fire & Rescue Service

The written report was noted. Mike Franklin reported that the total number of fires had reduced, particularly deliberate fires. Fire Safety Checks were also continuing to be carried out in people's homes.

iv. NHS Wiltshire

The written report for July was tabled at the meeting and noted. There was no further update.

v. Parish and Town Councils

Written updates were received and noted from Castle Combe Parish Council, Christian Malford Parish Council, Grittleton Parish Council and Kington Langley Parish Council. Further updates were received as follows:

Seagry Parish Council

The asset transfer of Seagry parish allotments had now been successfully completed. Parish Clerks were now required to be registered as employees of the council, and thanks were paid to Wiltshire Council

for the efforts to attempt to minimise this additional burden on parish councils.

Chippenham Town Council

Work was continuing on the Streetpride audit and a tour of Chippenham town centre had taken place on Thursday 30 June. A list had been established of sites that could be improved, and a further update would be provided at the next Area Board meeting.

Thanks were paid to all who attended and helped to organise the Battle re-enactment in Chippenham over the weekend; the event had been a great success.

Grittleton Parish Council

The pavements in the parish which had been repaired recently were now breaking up and required further work to be done. This issue was currently with the Council's contractor, Mouchel, and an update would be available in a fortnight's time.

Action: Adrian Hampton to keep the Parish Council informed.

Biddestone and Slaughterford Parish Council

The trial of a 20mph speed limit in Biddestone was underway and a reduction in traffic speed was being detected, and the potholes in Slaughterford had been repaired. Rural crimes such as poaching and theft of stone from walls were both a problem and were being monitored.

vi. Chippenham & Villages Area Partnership (ChAP)

Jane Clark, Chairman, distributed the recently published ChAP newsletter, and reported that the main focus was on partnership working, including with the Area Board on its selected priorities, and with the young people at this year's River Festival.

vii. Chippenham Vision

The written update was noted. John Clark, Chairman, reported that the Vision was currently looking at the Core Strategy which was out to consultation. The Core Strategy was a very large and complex document, but the most pertinent section to Chippenham Community Area was 'Applying the Spatial Strategy to Chippenham Community Area'.

A range of proposals for Langley Park were being considered, and the detailed assessment should be complete by mid-July.

viii. Community Area Young Peoples' Issues Group

The written update was noted. Richard Williams, Youth Development Coordinator, reported that a Youth Outreach Team had been set-up around key areas in Chippenham on Tuesday to Friday evenings. Work was also continuing on 'Abuse Free Zones' and the CAYPIG would like to present ideas for this at the November Area Board meeting.

	<p>ix. Lyneham Steering Group Councillor Mark Packard reported that the MOD was yet to make a decision on the future of the RAF site at Lyneham.</p> <p>x. Westlea Housing Association The written update was noted. Concern was expressed regarding the private sector being asked to determine 'affordable rents'. The Chairman recommended that anybody with concerns about this should pass them on to Councillor John Thomson, Cabinet member for Adult Care, Communities and Housing.</p>
10.	<p><u>Area Board Priorities Updates</u></p> <p>Updates on Area Board Priorities were received as follows:</p> <p>i. Road Safety – Councillor Bill Douglas reported on the following priorities:</p> <ul style="list-style-type: none"> • Children’s Parliament – Councillor Douglas had attended a meeting of the Children’s Parliament on 14 June as part of a safety campaign. Particular emphasis was being placed on safety measures on roundabouts. • ‘20 is Plenty’ campaign – Trials of 20mph speed limits were currently underway in some villages in the county. Councillor Douglas felt that 20mph speed limits should be introduced around all schools in the Chippenham Community Area, and the whole county. After some debate on the pros and cons it was decided that this matter would be dealt with on the agenda of the next Area Board meeting. • Community Speedwatch – dramatic results were being achieved by parishes using this scheme which showed the excellent effect that the scheme was having in areas where speeding was a problem. • A350 Safety Measures – the results of the Coroner’s inquest into the fatal accident on the A350 were awaited. <p>ii. Skate Park – Councillor Paul Darby reported that potential sites for a skate park were being considered and advice had been sought from contractors regarding their suitability. An independent acoustic engineer would be asked to survey potential sites before any public consultation to ensure an informed decision could be made.</p> <p>iii. Health and Wellbeing – Councillor Peter Hutton thanked the Area Board for its continued support of this priority. Successful events had been held earlier in the year and further events were planned for</p>

	<p>September/October. Further updates would be brought to the next Area Board meeting.</p> <p>iv. Night Time Economy – Councillor Peter Hutton reported that a meeting of the Night Time Economy Group had been held last Thursday and a key priority was the Chippenham Alive project, which was seeking funding from the Area Board later on the agenda. The Street Pastors scheme would be rolled out mid-September in partnership with Wiltshire Police, and the Group was also continuing to look at the Taxi Marshall scheme.</p> <p>v. Employment – John Clark, on behalf of Chippenham Vision, reported that key priorities remained the shortage of employment and the response to the Core Strategy. The Vision welcomed the emphasis on employment land in the Core Strategy, and recent work undertaken by the Vision had led to a county-wide study on employment provision.</p>
11.	<p><u>13 - 19 Commissioning Strategy</u></p> <p>Jane Shuttleworth, Interim Head of Joint Commissioning, gave a presentation on the new draft 13 to 19 Commissioning Strategy that would affect youth services in the Chippenham Community Area.</p> <p>The key outcome of the draft Strategy was to improve outcomes for young people aged 13 to 19 in Wiltshire. It had a broad scope and included health, education, housing, leisure, teenage pregnancy, youth crime and safeguarding.</p> <p>A Youth Strategy Group was coordinating the draft Strategy and various events and workshops involving young people had been held get their views on issues and priorities.</p> <p>Savings of £600,000 needed to be met from the Youth Development budget, and four suggestions had been made for future youth work services that could potentially achieve savings.</p> <p>Following the presentation the following comments and queries arose:</p> <ul style="list-style-type: none"> • Partnership working between the voluntary sector and the police was very important, and interesting work was happening in Swindon around this. It was confirmed that this was already happening and that contact had been made with the Chief Constable of Wiltshire Police. Key partners, such as the Police, were also invited to attend meetings of the Chippenham Youth Strategy Task Group. • The savings that had to be made equated to 19% of the budget, but it was important to note that this related to 19% of the Youth Development budget; not the entire youth service. • The draft Strategy had 14 consultation questions which were listed at the back of the document. It was hoped that as many people and groups as possible would provide a response.

	<p>Full details of the draft Strategy could be found in the consultation document on www.wiltshire.gov.uk or by calling 0300 456 1000. Any feedback or comments on the consultation should be sent to pathways@wiltshire.gov.uk.</p> <p>The Chairman thanked Jane for the presentation and encouraged people to read the draft Strategy and provide a response.</p>
12.	<p><u>Graffiti Wall Project</u></p> <p>Mark Rippon, Community Safety Officer, presented proposals for a graffiti wall in Chippenham, in an attempt to address and combat graffiti in the town.</p> <p>It was reported that there had been an increase in graffiti attacks around Chippenham and the Police had suggested that a designated graffiti wall could be a solution. The graffiti wall would be regularly painted over by the artists themselves to ensure continued use of the wall.</p> <p>A few potential sites had been considered, which included the rear of the Millennium Wall, underneath Westmead Bridge and underneath Gladstone Road Bridge. Both of the bridge sites currently have a lot of graffiti already, and the Gladstone Road Bridge was considered the most suitable option because it was already regularly patrolled by the Police.</p> <p>It was proposed that, following the pilot phase, the project would be evaluated and the Police would be consulted to decide how to take the matter forward. It was also suggested that graffiti competitions could be held across the county.</p> <p><u>Decision</u> The Area Board supported the proposal for a six-month pilot for a graffiti wall to be designated on the walls under the Gladstone Road Bridge in Chippenham, and agreed to explore the possibility of a graffiti competition at the earliest opportunity.</p>
13.	<p><u>Funding</u></p> <p>a) <u>Community Area Grants</u> The Area Board considered one application to the Community Area Grants Scheme 2011/12, as follows:</p> <p>i. Chippenham & Villages Area Partnership - £990 requested to launch the 'Chippenham Alive' project.</p> <p><u>Decision</u> The Area Board awarded the sum of £990 to Chippenham & Villages Area Partnership. <i>Reason: The application met the Community Area Grant criteria 2011/12 and demonstrated a link to the Chippenham & Villages Community Plan.</i></p>

	<p>b) <u>Chippenham & Villages Area Partnership</u> The Area Board considered the allocation of the first tranche of funding to the Chippenham & Villages Area Partnership.</p> <p><u>Decision</u> The Area Board awarded the sum of £9,771.58 to Chippenham & Villages Area Partnership, with an agreement to release the first tranche of £4,885.80 immediately. The Area Board agreed to release the second tranche in November 2011 on condition that the conditions set by the Community Partnership Officer, and agreed by the Board, have been met.</p>
14.	<p><u>Chippenham Area Highways Budget 2011/12 - Prioritisation of Schemes</u></p> <p>The Area Board considered recommendations from the Chippenham Community Area Transport Group for the prioritisation of schemes for funding from the 2011/12 highway's budget.</p> <p><u>Decision</u> The Area Board approved the following schemes for funding from the Chippenham Area Highways Budget 2011/12:</p> <ol style="list-style-type: none"> 1. Christian Malford, Main Road/Station Road – allocate £6,000 to design and implement a footway link and pedestrian safety improvements. 2. Lowden and Rowden Hill – allocate £10,000 to build 2 no. Pedestrian refuges; one on Lowden and a further one on Rowden Hill (Close to Chippenham Community Hospital). 3. Chippenham, Pewsham, near Forest Lane – allocate £4,000 for the provision of pedestrian/cycle improvements. 4. Chippenham, Pewsham, Canal Road/Pewsham Way – allocate £9,000 for the provision of a new footway link and changes to the existing splitter island to allow pedestrian movement. 5. Queens Crescent, Chippenham – allocate £1,500 to undertake a full pedestrian crossing assessment.
15.	<p><u>Community Campus</u></p> <p>Lucy Murray-Brown of Wiltshire Council's Transformation Programme gave a presentation on proposals to develop a Community Campus in Chippenham Community Area; a Community Campus being a building, or buildings, in a community area that would provide the services the local community needed in an accessible location.</p> <p>Local community involvement was critical to the success of the Campus project, and the aim was to reduce the long term financial, environmental and operational pressures on operating aging, low quality buildings.</p>

Community Campus's had potential to co-locate with partner and voluntary organisations, and core criteria to all campus buildings included a shared reception, community space, accessible IT provision, personal care facilities and catering facilities.

The indicative sequence of events for the development of a Chippenham Community Campus was as follows:

- Initial Area Board meeting – July 2011
- Audit and research work – summer/autumn 2011
- Community consultation phase one – autumn 2011
- Community consultation phase two – spring 2012
- Area Board consideration – summer 2012
- Council formal consideration – autumn 2012
- Detailed design, planning – autumn/winter 2012/2013
- Construction – spring 2013
- Community Campus in place spring 2014

In developing the Community Campus's, Wiltshire Council was testing the principles of community led management of local services.

It was proposed that a Shadow Community Operations Board would be set up in order to, subject to the agreement of the Area Board, take on a key role in coordinating and leading the project.

Following the presentation a number of comments and queries arose, as follows:

- Chippenham Community Area was one of the largest community areas in the county with a large town council and a large rural population. It was therefore important that the Shadow Community Operations Board contained provision for one town council representative and one parish council representative.
- The Chippenham Vision Master-planning process should complement the work of the Shadow Community Operations Board and duplication of work should be avoided.
- Although the Shadow Community Operations Board would contain non-elected members, the Area Board remained the democratically accountable body, with the Shadow Community Operations Board providing recommendations where appropriate.
- The closing date for expressions of interest needed to be extended until at least the end of July to allow time for various groups to be fully briefed on the proposals.
- Following this evening's meeting, a dedicated page on the Wiltshire Council website would be set-up with information on the proposals for a Chippenham Community Campus.
- It was imperative to get the right publicity out in the public domain. It was suggested that the Wiltshire Council van could be placed on the High

	<p>Street in Chippenham to engage with the general public.</p> <ul style="list-style-type: none"> • Meetings of the Shadow Community Operations Board would not be open to the public, but notes of the meeting would be made publicly available on the Wiltshire Council website and in Area Board agenda papers. <p><u>Decision</u> The Area Board agreed:</p> <ol style="list-style-type: none"> 1. To approve the proposals for the campus delivery. 2. To approve the draft Terms of reference for the Shadow Community Operations Board, subject to provision being made for representation from both Chippenham Town Council and a parish council. 3. To establish a Chippenham Shadow Community Operations Board and invite expressions of interest for members. 4. To nominate Councillor Mark Packard as the Area Board’s representative on the Shadow Community Operations Board, and Councillor Howard Greenman as the deputy. <p>The Area Board welcomed expressions of interest from people wishing to sit on the Shadow Community Operations Board. The deadline for submissions was Friday 29 July 2011, and forms were available from: http://www.wiltshire.gov.uk/communityandliving/communitycampuses/chippenhamcommunitycampus.htm</p> <p>After the closing date, the Area Board would consider the nominations received and determine the membership for the Shadow Community Operations Board. Details of the membership would be decided by the Area Board at the next meeting.</p>
16.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting and encouraged the completion of feedback forms.</p> <p>The next agenda planning meeting would take place on Wednesday 3 August 2011 at 2pm at Monkton Park, and any parish or town council rep wishing to attend should contact the Community Area Manager or the Chairman.</p> <p>The next meeting of the Chippenham Area Board would take place on Monday 12 September 2011, 7.00pm at Abbeyfield School.</p>

Chippenham Area Board – Monday 12 September 2011

Chairman's Announcements

Help to Live at Home

The Council has been working with the NHS and residents of Wiltshire on a major review of the services that are available to older and vulnerable people living in the county. This is called 'Help to live at Home'. The review aims to improve the experiences of vulnerable adults and carers who require support, whilst ensuring that the changes are sustainable in the future. This is an exciting time to really make a difference to the lives of people in Wiltshire.

We aim to provide an improved service to an increasing number of vulnerable people by:

- Bringing together a variety of separate services into one so that a single service is able to meet a wider range of needs. The sort of services we are including in this are personal care in the home, housing support and other services that support people in their homes.
- Ensuring these services focus on helping people learn or re-learn skills they may have lost as a result of illness, or another event that has resulted in them losing confidence and needing some help.
- Making even better use of the wide range of community services that there are in Wiltshire.
- Making sure these services are focused on doing what people want and helping people to live independent and fulfilling lives.
- Supporting sheltered accommodation schemes.

As a result of this review –

- Services to older and vulnerable people in Wiltshire will be improved with more people able to access help to help themselves through the provision of information, advice and support from within the wider community and less people dependent upon help from the Council.
- More people will be able to remain in their own homes with an improved quality of life
- Less people will require help for long periods of time – more people will be helped to become independent more quickly.
- People who need support will receive it at whatever time of the day or night
- People will receive the right help, at the right time, in the right place.

Chippenham Area Board – Monday 12 September 2011

ITEM 5(ii)

Chairman's Announcements

New Waste and Recycling Collection Service

As a result of Wiltshire Council becoming a Unitary Authority in April 2009, there have been four different waste and recycling collection services available to residents, depending on where you lived. This costed different amounts, had differing recycling levels and was not a fair service for residents.

From October the council is rolling out service changes so that everyone receives the same level of service, beginning with fortnightly plastic bottles and cardboard recycling collections using blue-lidded bins in the north, west and east. This service is already in place in the south.

In late February 2012, the council will roll out fortnightly non-chargeable garden waste collections, using green lidded bins, for the north, east and south of the county. This service is already in place in the west. Residents will need to opt in to receive the service, ideally by 30th September, and should complete the opt-in form online at www.wiltshire.gov.uk/waste if possible. Alternatively residents can complete the FREEPOST form found in the latest edition of Your Wiltshire magazine, or in the "Coming Soon" leaflet which has been sent out in the post to all residents from week commencing 4th July. If residents already have a garden waste bin, they do not need to re-apply, and their collections will carry on as usual.

Finally, the weekly household waste collections that the north and south currently have, will be replaced with a fortnightly collection service during March 2012, using existing bins. This service is already in place in the west and the east of the county.

The council would like to take this opportunity to remind residents that:

- all households are entitled to up to two black boxes for recycling glass bottles and jars, paper, food tins, foil, clothes, shoes, aerosols and drinks cans
- All containers need to be out by 7am on the day of collection
- With the exception of the black box collection service, no side waste will be collected

For further information residents can: visit www.wiltshire.gov.uk/waste, call 0300 456 0102 or look out for further information coming in due course.

Laura Snoulton

Senior Waste Service Development Officer

Wiltshire Council, Riverway Depot, Riverway, Trowbridge, BA14 8LL

Internal tel: 745448 External tel: 01225 776655

E-mail: laura.snoulton@wiltshire.gov.uk

Website: www.wiltshire.gov.uk

Crime and Community Safety Briefing Paper Chippenham Community Area Board 12th September 2011



1. Neighbourhood Policing

Team Sgt: Allan GEORGE

Town Centre Team

Beat Manager – PC Rachel WEBB

PCSO – Ali DUNCAN

PCSO – Barbara YOUNG

Town North East Team

Beat Manager – PC Ashleigh JONES

PCSO – Geoff BIDDALL

PCSO – Will TAYLOR

Town West Team

Beat Manager – PC Sarah PULMAN

PCSO – Lii HOLLAND

PCSO – Aaron ROWE

Town South Team

Beat Manager – PC Emma HIGGINS

PCSO – Toni BROWN

PCSO – Claire SHEPHERD

Rural North Team

Beat Manager – PC Heather BARHAM

PCSO – Val WAGSTAFF

PCSO – Norman WEBSTER

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Mr Chris CASWILL

Please contact via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

I am delighted to be able to report to you as the new Sector Head for Chippenham, Calne and Corsham. Inspector Steve Cox has been given an opportunity to work within the specialist operations at HQ and so after a short period of leave will be taking up this new post. I have 20 years of policing experience, virtually all of that time in uniform. I was stationed at Chippenham in 1998/9 before being promoted to Sergeant in January 2000. As an Inspector I have carried out the Duty Officer role, Custody and for the last 18 months have been part of The Crime Group. I would like you to know that I was offered Chippenham Sector and

Wiltshire Police - 170 years of public service

chose to accept immediately as I relish the opportunity to be an Area Commander. Inspector Cox has a very successful team across the towns and I look forward to building on those good relations with the public and partners.

I am particularly aware that the sector has low levels of violent crime and anti-social behaviour as compared to other similar sectors. These areas form part of The Chief Constable's objectives and therefore I will also retain that focus. We have slipped back a little with criminal damage and non-dwelling burglary so I will be speaking to my colleagues and partners to see if there is more work which can be done.

Meanwhile I look forward to meeting as many of you as possible. I will leave you with my e-mail address should you wish to contact me.

Martin.schorah@wiltshire.pnn.police.uk

CRIME & DETECTIONS (August 2010 – July 2011) compared to previous year)

Chippenham

Calne	Crime				Detections	
	August 2009 - July 2010	August 2010 - July 2011	Volume Change	% Change	August 2009 - July 2010	August 2010 - July 2011
Violence Against the Person	247	167	-80	-32%	43%	55%
Dwelling Burglary	53	40	-13	-25%	32%	28%
Criminal Damage	226	233	7	3%	10%	10%
Non Dwelling Burglary	107	128	21	20%	10%	4%
Theft from Motor Vehicle	64	55	-9	-14%	0%	5%
Theft of Motor Vehicle	12	15	3	25%	17%	7%
Total Crime	1045	987	-58	-6%	26%	24%
Total ASB	1174	964	-210	-18%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers in All Recorded Crime and Violent Crime for the most recently reported 3 month period (Apr - Jun 2011)

*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences

** Detections include both Sanction Detections and Local Resolution

Inspector Martin Schorah
Area Commander



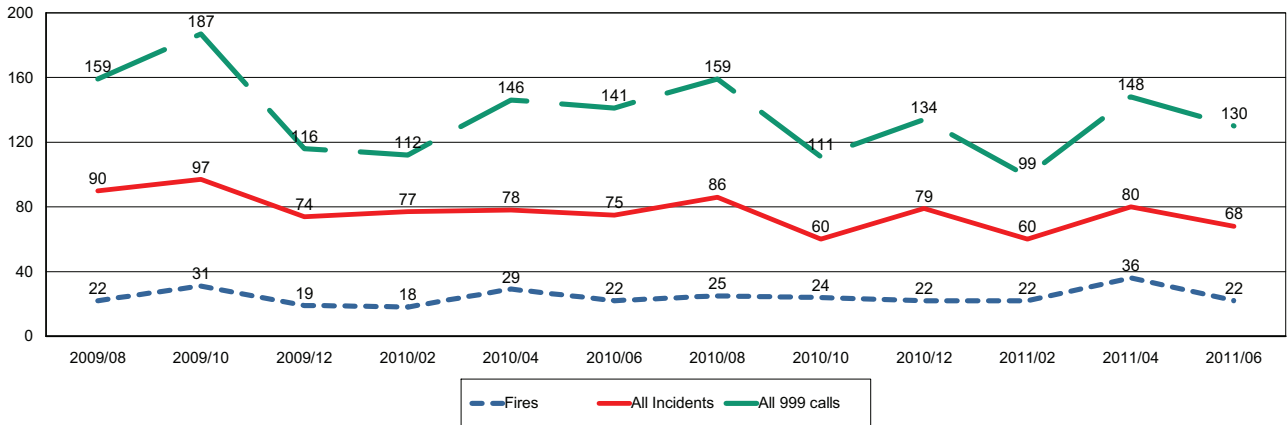
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

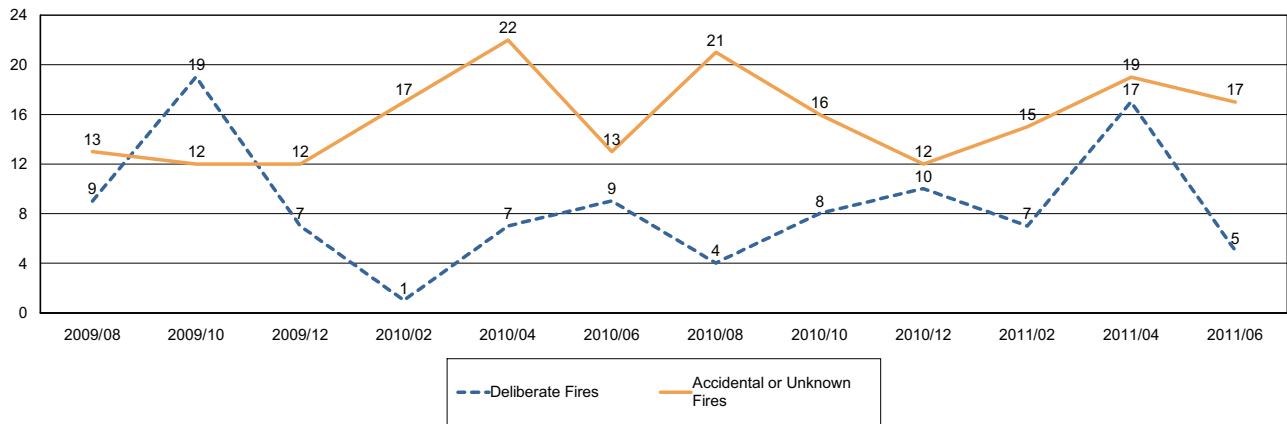
Report for Chippenham Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including June 2011. It has been prepared by the Group Manager for the Board's area.

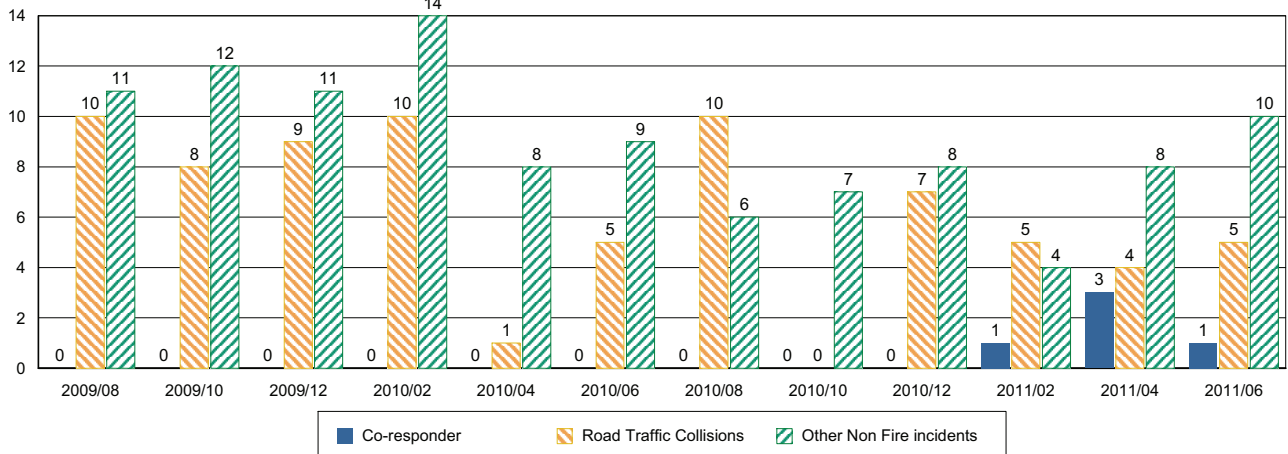
Incidents and Calls



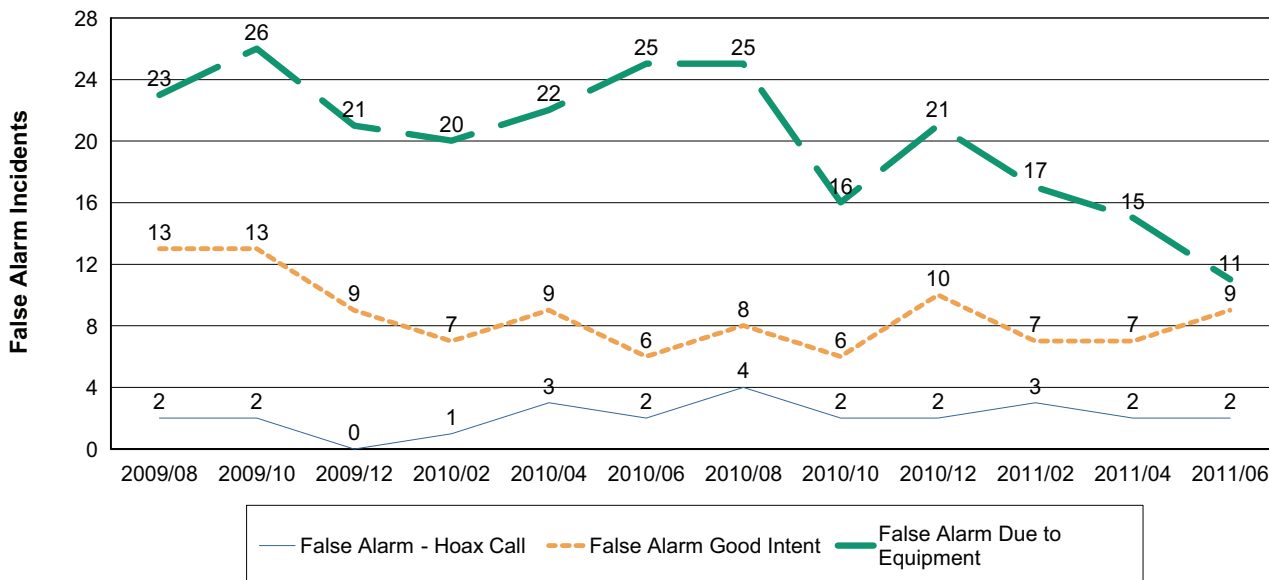
Fires by Cause



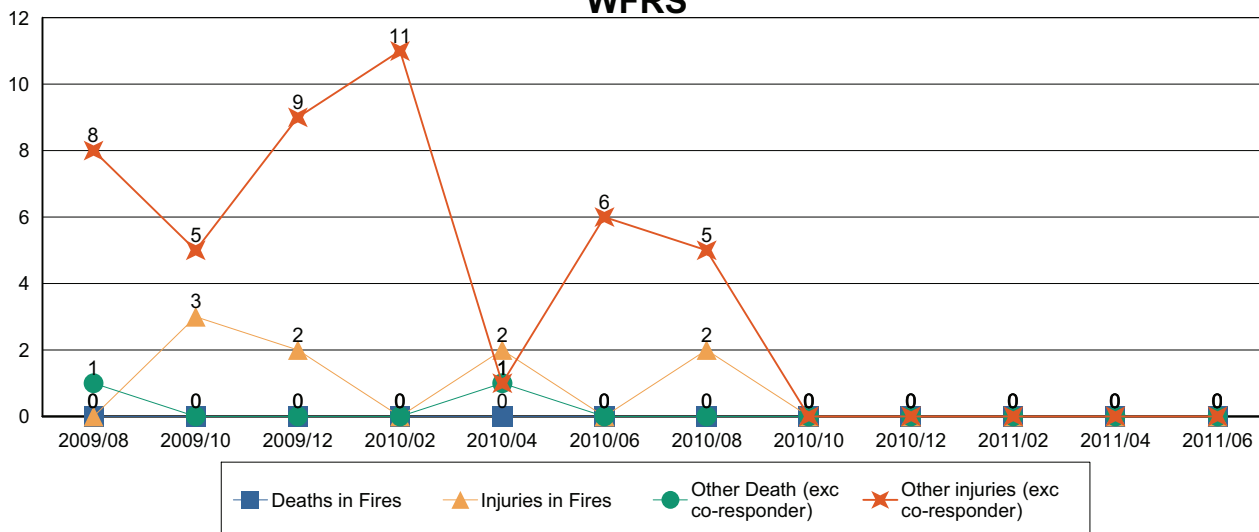
Non-Fire incidents attended by WFRS



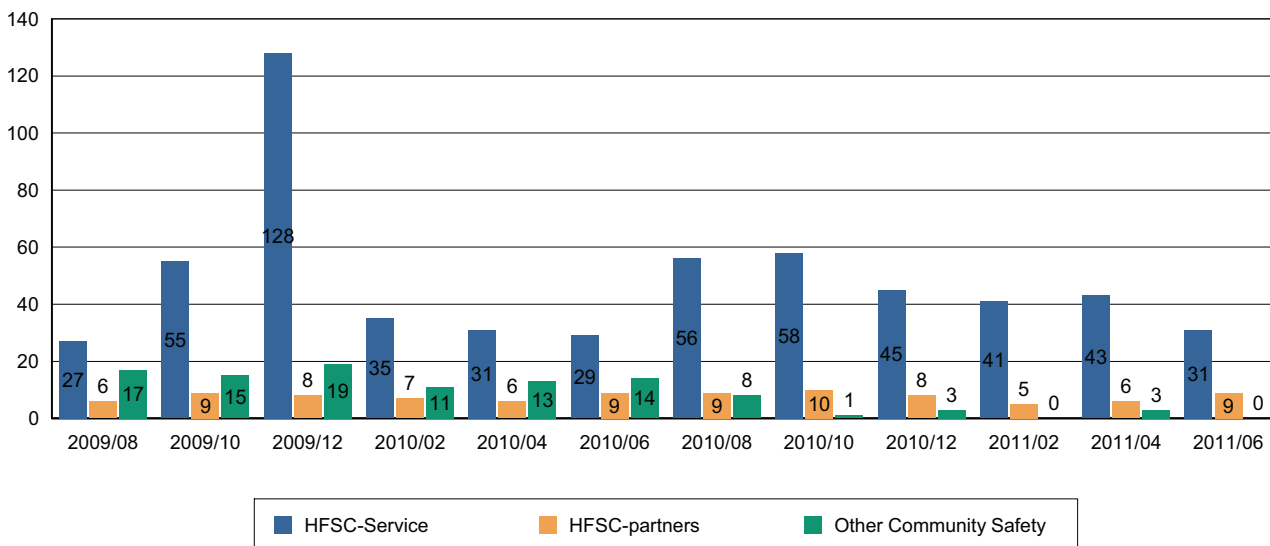
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

NHS Update – August 2011

Stakeholder Assembly considers the changing face your local NHS

Representatives from patient groups, voluntary and community organisations, Army Primary Care, Wiltshire GPs and the local council met to discuss the future of health care across the county when NHS Wiltshire held its Stakeholder Assembly on Thursday 23 June.

The Stakeholder Assembly, which is organised and held by NHS Wiltshire twice a year, considered changes to the National Health Service as a result of the Health and Social Care Bill 2011 and the priorities for future engagement with stakeholders in the future.

Eighty seven delegates received presentations about the Government's response to the Future Forum Committee's recommendations to the Health and Social Care Bill 2011, the role of Public Health, the establishment of HealthWatch and presentations from local GPs who presented on the organisation and structure of the new Clinical Commissioning Groups as well as the improvement of primary care in care homes. In view of the considerable changes proposed, delegates welcomed the opportunity to take part in a new feature – a question and answer session with a panel consisting of health professionals and GPs. A wide range of questions were raised covering a variety of themes and attendees welcomed the potential to gain a deeper understanding and to hold meaningful discussions which have an impact on future decision making. The input from GPs was much appreciated as bringing a fresh dimension and honesty to the debate.

Broad themes arising from the day will help to set the priorities for joint working between the PCT, Clinical Commissioning Groups and Wiltshire Council, and included an assurance for the smooth, safe and effective transfer of commissioning duties to Clinical Commissioning Groups; to ensure that appropriate patient and public involvement is kept as a priority by Clinical Commissioning Groups; to ensure that equality and parity of services in Wiltshire are kept at the forefront of future planning and that joint working between the PCT and Clinical Commissioning Groups continues so that existing skills and knowledge are maintained and developed.

In conclusion, the Stakeholder Assembly was considered an important opportunity to discuss NHS plans with patients and partners and to think about how local people can be involved as we go forward.

Next NHS Wiltshire Board Meeting

The next Board meeting of NHS Wiltshire will be held on **21 September 2011 at 10am - Southgate House**. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please email communications@wiltshire.nhs.uk

NHS Update – September 2011

Exercise after stroke service in Wiltshire

NHS Wiltshire and Wiltshire Council are working together to provide exercise classes for stroke survivors at leisure centres across the county. Exercise professionals have received stroke training so they can help people to recover more quickly through specially-tailored exercises classes. The first exercise after-stroke classes and gym-based sessions will be offered from September at Castle Place Leisure Centre in Trowbridge. Further classes will be offered in Chippenham, Salisbury, Devizes and Marlborough from January 2012.

Exercise is particularly important for people who are recovering from a stroke, as a stroke often results in reduced strength, mobility, fitness and mood as well as loneliness and a myriad of additional challenges such as pain, impaired movement or comprehension, which may make it difficult for people with stroke to get to exercise facilities. The exercise after stroke service forms part of a range of improvements to stroke services in Wiltshire to help people rebuild their lives.

Stroke Clubs are currently held across Wiltshire in Amesbury, Chippenham, Salisbury, Swindon, Trowbridge, Warminster and Wroughton. Stroke community support workers are also available to provide advice and support to people who have had a stroke and their carers. A major review by the Care Quality Commission (CQC) on stroke care has placed NHS Wiltshire in the category of **best performing** Primary Care Trusts, ranking the trust 20 out of 151 PCTs for the stroke services it delivers. Further details can be found on the NHS Wiltshire website at: <http://www.wiltshire.nhs.uk/Public/Your-health-wellbeing/FAST-stroke-action.htm>

Stop Smoking Successfully

Nearly 5,000 people used the NHS Wiltshire Stop Smoking Service last year. Our aim is to make Wiltshire a healthier place to live and there are many more people we can help to quit. The Wiltshire NHS Stop Smoking Service supports people in a variety of methods and treatments, providing specialist support for groups of people such as women who are pregnant, people with mental health problems and young people. The team of advisors work across different services in all sorts of venues including GP surgeries and health centres, clinics, pharmacies, Children's Centres and hospitals. NHS Stop Smoking Services encourage anyone who is trying to stop their habit to contact us on 01380 733891 or via our website NHSstopsmoking@wiltshire.nhs.uk.

Next NHS Wiltshire Board Meeting

The next Board meeting of NHS Wiltshire will be held on **21 September 2011 at 10am - Southgate House**. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please email communications@wiltshire.nhs.uk

Update from	CHRISTIAN MALFORD PARISH COUNCIL
Date of Area Board Meeting	Monday 12 September 2011

Headlines

- The Parish Council welcomed Julia Stacey to its July meeting. Julia presented on the work of Chippenham & Villages Community Area Partnership
-
- The Parish Council sanctioned the commencement of the statutory process to fill two vacant seats
-

Projects

- Councillor K. Bolter reported on his attendance at the last Area Board on behalf of the Parish Council, and in particular on the award of grant (£6,000) towards junction improvements at Main Road/Station Road.
-
- Following the Parish Council's continuing concern over the use of the B4069 by heavy goods vehicles, it is joining with other Parish Councils along the route to lobby Wiltshire Council. The Parish Council also agreed to seek further information on the Community Speed watch initiative
-

Future Events/Dates for the diary

- Date of the next Parish Council meeting – Tuesday 4th October in the village hall starting at 7:30pm
-

Update from	GRITTLETON PARISH COUNCIL
Date of Area Board Meeting	Monday 12 September 2011

Headlines

- Cllr Myles resigned from the Parish Council.
-
- Rottweiler rehab establishment at The Gibb continues to give concern.
-
- Anti-speeding road surfacing measures in Grittleton on approach from Hullavington.

Projects

- Strict Baptist Chapel – Local committee to be formed.
-
- Volunteers needed for Community Speedwatch.
-
- Committee formed to plan Jubilee celebrations.

Future Events/Dates for the diary

- 4th September Grittleton Village Fete
-
- 19th September Parish Council meeting in the Village Hall.
 - 28th September – Moviola in Grittleton Village Hall – West Side Story
-
- 27th October – Historic Chapels Trust – public meeting re Strict Baptist Chapel.

Update from	Kington Langley Parish Council
Date of Area Board Meeting	Monday 12 September 2011

Headlines

- The Parish Council has been busy dealing with controversial planning applications. Two additional Parish Council meeting have been held over the past two month giving the public the opportunity to air their views and for the comments to be passed to Wiltshire Council in good time. Out thanks go to Councillor Howard Greenman for his continued support and useful advice on these matters.
-

- Steps are being taken to improve the parking outside the school during drop off and pick up times.
-

- A long awaited resolution on an enforcement issue relating to a the development Glenhaven at Plough Lane is still outstanding. They are a filled in ditch and tarmac drive. Assistance with this would be appreciated.
-

- The Village Hall committee together with the Playing Field Association both of Kington Langley with the assistance of the Parish Council now has CCTV covering areas that have been vandalised in the past. This is proving a great success.

Projects

- Following a metro count installation over a period of 10 days showing results of traffic travelling at an average speed of 34mph, a SID has been requested. The Parish Council is looking forward to future developments and it is hoped Kington Langley will be chosen for a SID to be placed.
-

- Due to very ancient drainage pipes that were possibly placed by local land owners many years past, two areas on common land are showing serious signs of flooding. The Parish Council has now gained quotations for the necessary work. Several requests have been forwarded to the Flood Working Group for assistance with the cost of the pipe work as suggested by Kristian Price, however to date no acknowledgement or reply has been received. Any assistance with this would be appreciated.
-

- Drainage issues at the rear of Silver Street are still to be resolved. Awaiting clarification on what comes next.

Future Events/Dates for the diary

- Future Parish Council meetings during 2011 - 12th September, 10th October, 14th November, 12th December.
-

Update from	SEAGRY PARISH COUNCIL
Date of Area Board Meeting	Monday 12 September 2011

Headlines

- The Allotments have finally been transferred to the Parish from Wiltshire Council and we are grateful to those people who made this possible.
-
- Seagry came first in the best Kept Small Village category and will go forward to the next round.

Projects

- Seagry Parish Council has been awarded a grant from PIGS for upgrading stiles to gates on footpaths to enhance accessibility and encourage local people and visitors to walk in the countryside more. The gates are self closing and stock proof. The Parish Council plans to create foot path walking maps to assist walkers. The project represents part of our Jubilee celebrations.
-
- The village notice board is to be moved to a more prominent position in the centre of the village.
-
- The new village hall is to commence at last this year. The Parish Council and tax payers of Seagry along with others major funders of this project and delighted that the it will be finished in Jubilee year.

Update from	Sutton Benger Parish Council
Date of Area Board Meeting	Monday 12 September 2011

Headlines

- New allotments are now in use, thanks to Jephson Housing Association who completed a small affordable housing development, which now contains 21 allotment garden plots. These are leased by the Parish Council to the Sutton Benger Allotment Garden Association.
-

-

Projects

- The installation of village ‘gates’ at the boundaries as a traffic calming measure.
-

- The Parish Council has funded improvement of, and extensions to, footways in the village.
-

-

Future Events/Dates for the diary

-
-

Update for Chippenham Area Board

Update from	Chippenham Vision
Date of Area Board Meeting	Monday 12 September 2011

Headlines

Core Strategy Consultation . The Chippenham Vision produced a detailed response to the Core Strategy Consultation Document. This response was based on the broad consensus view of the Vision partners however individual partners have also submitted their own responses, particularly where individual views have differed from the group as a whole. Full details of the Vision response can be found at <http://www.thechippenhamvision.co.uk/documents.aspx>

Planning Applications. The Chippenham Vision raised an objection to the proposal to redevelop the out of town Focus DIY store on the junction of the Bath Road and A350 in Chippenham. The Wiltshire Northern Area Planning Committee approved the application. Full details of the Vision's argument and the Planning Committee decision can be found on the Wiltshire Council Planning Portal.

Public Sector Relocation. The Chippenham Vision hosted a workshop on the potential of Public Sector Departments relocating to Wiltshire out of London. The workshop was presented by public sector consultants Governetz. The workshop was attended by local authority officers, councillors, members of the Vision, developers, land owners and agents. The workshop concluded that Chippenham provided the potentially the most attractive location in the County. Work is now progressing to explore this potential in more detail.

Projects

Langley Park. A number of different development options have been assessed by Carter Jonas (Oxford) for this site. A meeting between the owners of the site, Ashtenne, and Wiltshire Council Spatial Planning is being arranged for early September to discuss the implications of these assessments.

Employment Land Study. Roger Tym & Partners have been commissioned to carry out this study. It has the support and backing of the Wiltshire Strategic Economic Partnership and the local economic partnerships for Wiltshire as well as the Spatial Planning service for the Council. Chippenham Vision is providing project management and co-ordination. The study will be complete by the end of September. The resulting assessment will inform the Core Strategy

Chippenham Vision will be inviting neighbouring Area Boards to engage more formally with the Vision. The Core Strategy and a number of recent planning applications have highlighted the need for better communication where development issues cross Area Board boundaries.

Future Events/Dates for the diary

Chippenham Vision Board Meeting 19th September (Please note change of date from 6th September)

Update from	Chippenham CAYPIG / Youth Development Service
Date of Area Board Meeting	12.9.11

Headlines

- Summer programme for ‘at risk ‘ young people throughout August – including various trips, local camp, outdoor actives, and local provision.
-
- River Festival ‘Youth Zone’.
-
- Awaiting outcome of review of Youth Development Service / 13-19 youth Strategy.
 - September – December programme (see attached)

Projects

- ‘Abuse Free Zone’ or ‘ Safe Place’ work continuing as part of Chippenham Youth Strategy (partnership with Extended Schools/ Salvation Army/ Chippenham churches)
-
- Bridging project planned for Olympiad - September
-
- Skate park

Future Events/Dates for the diary

- Next Community CAYPIG 12.10.11 6-7.30 Pewsham (tbc)
-
-

Signed: Richard Williams

Date: 30.8.11



**DEVELOPMENT SERVICES FOR YOUNG PEOPLE
BRIDGE CENTRE, CHIPPENHAM**

From 3Rd September –17th Dec 2011

MONDAY	Duke of Edinburgh Award	7.00 - 9.30pm
TUESDAY	Skate Shed (BMX) (Skateboards) Chillax café Bands & Music @ Olympiad Youth Outreach Chippenham	6.00 – 7.00pm 7.00 – 9.00pm 7.00 – 8.30pm 7.00 – 9.00pm 6.00 – 9.30pm
WEDNESDAY	Youth Outreach Chippenham	6.30 – 9.30pm
THURSDAY	Bands & Music @ Olympiad Skate Shed (Scooters) Coming soon Chillax Café Youth Outreach Chippenham Chippenham Girls Group @ Olympiad	7.00 – 9.00pm 6.00 – 7.30pm 7.00 -9.00pm 6.00 – 9.30pm 7.15- 9.00pm
FRIDAY	Youth Outreach Chippenham	6.00 – 9.30pm
SATURDAYS	Skate Shed (Skateboards) (Scooters) (Inliners) Art & Media Morning @ Olympiad	10.30–11.45am 11.45 – 1.00pm 1.00 – 1.45pm 10.30 – 1.30pm

To take part in any of these activities you can:

- Just turn up
- Speak to Sophie Morris or Helen Alford (Youth Development Co-ordinators) on 01249 655249
- Or contact Richard Williams (Team Leader) on 07990 908812

We can also offer life skills workshops, night walks, high ropes and raft building by arrangement.

Report to	Chippenham Area Board
Date of Meeting	12th September 2011
Title of Report	Area Board Funding

Purpose of Report

To ask Councillors to consider 4 applications seeking 2011/12 Community Area Grant Funding and 2 Area Board Project/Councillor led initiatives. Officer recommendations:

1. Westlea Housing Association - Award £4,112 to create a fenced off area for football at Little Battens, Nr Allington Way, conditional upon planning permission being granted and the balance of funding being in place.
2. Happy Days Nursery - Award £2,303 to replace safety surfacing in the outside play area, conditional upon the balance of funding being in place.
3. Chippenham Sports Club– Award £1,000 to install toilet facilities for users of the Airdome & Astro turf pitch at Chippenham Sports Club, conditional upon the balance of funding being in place.
4. Wiltshire Wood Recycling – Award £922 to install dust extraction in the new workshop, conditional upon the balance of funding being in place.
5. Area Board Project – Award £740 to Purchase High Visibility Jackets & Vests for Door Staff, conditional upon the balance of funding being in place.
6. Area Board Project – Award £650 for the deployment of Taxi Marshalls in Chippenham in December 2011

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services 15th April 2011. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.
- 1.4. Area boards will not consider applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.5. In addition to Community Area Grants, Councillors can submit an Area Board Project which differs from Community Area Grants in that they do not require match funding. Area Board Projects should not be used to avoid complying with Community Area Grant criteria.
- 1.6. Area Board Projects are designed to enable the Area Board to address community issues or projects identified in the Community Plan. An application form is used and quotes for project work have to be provided in a similar manner to the Community Area Grant Scheme.
- 1.7. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.
- 1.8. Funding applications will be considered at every Area Board meeting.
- 1.9. All applicants are encouraged to contact Charities Information Bureau who is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.10. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.

- 1.11. The 2011/2012 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.
- 1.12. One application to this round has been withdrawn as funding has been secured from another source.

Background documents used in the preparation of this Report	<ul style="list-style-type: none"> • Area Board Grant Guidance 2011/12 ACCL-001-11 • Community Area Grant Application Pack 2011/12 • Chippenham Community Area Plan • Local Agreement for Wiltshire
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2. Main Considerations

- 2.1. Chippenham Area Board has been allocated a 2011/2012 budget of **£68,917** for Community Area Grants, Community Partnership Core Funding and Area Board Projects.
- 2.2. The carry forward from the 2010/2011 budget is **£1,814**. This gives a **total budget of £70,731** for the 2011/2012 budget.
- 2.3. There will be 6 rounds of funding during 2011/12. The first was on 9th May, the second on 4th July, the third is contained in this report. The remaining deadlines for receipt of applications and dates they will be considered are as follows:
- 30th September for consideration on 14th November 2011
 - 18th November for consideration on 9th January 2012
 - 20th January for consideration on 5th March 2012
- 2.4. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.5. At the Area Board meeting on 9th May 2011, Councillors approved the award of £5,280 to Community Area Grants and £90 Area Board expenditure on trophies, frames and certificates for the Chippenham Area Board Community Awards leaving a balance of £65,361.
- 2.6. At the Area Board meeting on 4th July 2011, Councillors approved the award of £9,772 Community Partnership Core Funding and a Community Area Grant of £990 leaving a balance of **£54,599**.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the budget allocated to the Chippenham Area Board.
- 4.2. If Councillors make awards to Community Area Grants and Area Board Projects in line with officer recommendations, Chippenham Area Board will have a **balance of £44,872.**

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Westlea Housing Association	To create a fenced off area for football at Little Battens, Nr Allington Way	£4,112

- 8.1.1. Westlea Housing Association - Award £4,112 to create a fenced off area for football at Little Battens, Nr Allington Way, conditional upon planning permission being granted and the balance of funding being in place
- 8.1.2. This application meets the Community Area Grant Criteria for 2011/12.
- 8.1.3. This application demonstrates link to the Chippenham & Villages Community Plan “insufficient outdoor sporting facilities and playing fields”.
- 8.1.4. This project demonstrates a link to Wiltshire Council’s priorities in the Local Agreement for Wiltshire – “increase children and young people’s access to facilities and activities”.

- 8.1.5. Initial consultation carried out with local residents identified that a Multi Use Games Area (MUGA) would be welcomed. As it has not been possible to secure funds for such a large project, an alternative project was proposed to install a fenced off area with goal posts and astro-turf goal ends.
- 8.1.6. This project will address one of the main issues in the area which is to provide a safe place for children and young people to play as the fenced and gated area will prevent dog fouling.
- 8.1.7. The applicant has consulted again with local residents and all those who have replied are in favour of the new project. Examples responses included:
- Really happy for it to go ahead
 - The children need better facilities to keep them happy
 - Great for the kids
- 8.1.8. Planning permission was applied for on 17th August 2011 reference number 11/02791/FUL
- 8.1.9. Westlea Housing Association is working closely with Chippenham Town Council to deliver this project.
- 8.1.10. Officers are of the opinion that this project will create a valuable amenity for local residents.

Ref	Applicant	Project proposal	Funding requested
8.2.	Happy Days Nursery	Replace safety surfacing in the outside play area	£2,303

- 8.2.1. Happy Days Nursery - Award £2,303 to replace safety surfacing in the outside play area, conditional upon the balance of funding being in place.
- 8.2.2. This application meets the Community Area Grant Criteria for 2011/12.
- 8.2.3. This application demonstrates a link to the Chippenham & Villages Community Plan insufficient outdoor sporting facilities and playing fields”.
- 8.2.4. This project demonstrates a link to Wiltshire Council’s priorities in the Local Agreement for Wiltshire “increase children and young people’s access to facilities and activities”.

8.2.5. An Ofsted inspection of the nursery recommended that applicant redevelop the outside play area to provide an area “that is rich and offers children opportunities to use their sense, be physically active and exuberant”. This is particularly important for some of the children who do not have a garden at home.

8.2.6. Happy Days Nursery leases the premises from Ivy Lane School and currently has another 2 years left on the lease. The headmistress has provided an assurance that the lease will be extended for a further 5 years in 2013.

Ref	Applicant	Project proposal	Funding requested
8.3.	Chippenham Sports Club	Install toilet facilities for users of the Airdome & Astro turf pitch at Chippenham Sports Club	£1,000

8.3.1. Chippenham Sports Club - Award £1,000 to install toilet facilities for users of the Airdrome & astro-turf pitch at Chippenham Sports Club, conditional upon the balance of funding being in place.

8.3.2. This application meets the Community Area Grant Criteria for 2011/12.

8.3.3. This application demonstrates a direct link to the Chippenham & Villages Community Plan Update “Provide support to active and successful clubs”

8.3.4. This application demonstrates links to Wiltshire Council’s priorities in the Local Agreement for Wiltshire “Encourage communities to take part in sporting and cultural activities and events” and “increase children and young people’s access to facilities and activities”.

8.3.5. No planning permission is required for this project.

8.3.6. The lack of toilet facilities has been raised as a barrier to participation for some groups, and this is something that the applicant is very keen to address.

8.3.7. Wiltshire Council Sports Development Officer has confirmed that that Chippenham Sports Club consistently deliver a wide range of activities for the benefit of the local community and supports both Wiltshire Council’s and Sports England’s objective of increasing participation of adults, young people and children.

Ref	Applicant	Project proposal	Funding requested
8.4.	Wiltshire Wood Recycling	Install dust extraction in the new workshop	£922

8.4.1. Wiltshire Wood Recycling - Award £922 to install dust extraction in the new workshop, conditional upon the balance of funding being in place.

8.4.2. This application meets the Community Area Grant Criteria for 2011/12.

8.4.3. This application demonstrates a direct link to the Chippenham & Villages Community Plan “Maintain and expand manufacturing floor space”.

8.4.4. This application demonstrates links to Wiltshire Council’s priorities in the Local Agreement for Wiltshire: “Support local businesses”

8.4.5. No planning permission is required.

8.4.6. Wiltshire Wood Recycling began 5 years ago with 2 volunteers and has now grown to have 9 part time workers and several volunteers. They aim to:

- Divert Wood from landfill and offer to the public at affordable prices
- Provide volunteering and training opportunities for local people
- Provide employment opportunities for local people
- Share information by working with local schools and groups by attending environmental events and giving recycling presentations

8.4.7. Officers are of the opinion that the project to install dust extraction in the new workshop will enable the applicant to continue to expand, continue to divert wood from landfill and offer further opportunities for volunteering, training and employment.

Ref	Applicant	Project proposal	Funding requested
8.5.	Area Board Project/Councillor led initiative	Purchase High Visibility Jackets & Vests for Door staff	£740

8.5.1. Funding is sought to cover 50% of the costs to purchase High Visibility Jackets & Vests for Door staff in Chippenham.

8.5.2. This application demonstrates a direct link to the Chippenham & Villages Community Plan “Anti social behaviour” and “Fear of Crime”.

- 8.5.3. This application demonstrates a link to Wiltshire Council's priorities in the Local Agreement for Wiltshire: "Reduce crime and anti social behaviour".
- 8.5.4. Chippenham Night Time Economy Group has identified the introduction of High Visibility Vests as the next step it would like to see implemented in Chippenham to address Crime and antisocial behaviour.
- 8.5.5. An application for the balance of funding has been submitted to Chippenham Town Council for consideration on 2nd November 2011.
- 8.5.6. The wearing of High Visibility Jackets & Vests has been introduced in Swindon where they are consistently worn by members of door staff. It has helped to identify responsible persons in the event of disorder and had a preventative effect.
- 8.5.7. Police Officers report that customers feel reassured when socialising in the town. Businesses report increased trade and there has been a reduction in violence against the person of 21% since the introduction of High Visibility clothing for door staff and the launch of Street Pastors.
- 8.5.8. Councillors may wish to note that the Night Time Economy Group has been shortlisted for a Voluntary & Community Sector Award in the "Partnership" category in recognition of achievements to date.

Ref	Applicant	Project proposal	Funding requested
8.6.	Taxi Marshalls	Deploy Taxi Marshalls in Chippenham in December 2011	£650

- 8.6.1. Funding is sought to contribute to the costs of deploying Taxi Marshalls in Chippenham on 5 Saturdays in December 2011.
- 8.6.2. This application demonstrates a direct link to the Chippenham & Villages Community Plan "Anti social behaviour" and "Fear of Crime".
- 8.6.3. This application demonstrates a link to Wiltshire Council's priorities in the Local Agreement for Wiltshire: "Reduce crime and anti social behaviour".
- 8.6.4. Following the success of Taxi Marshalls in Chippenham in December 2010, Chippenham Night Time Economy Group has agreed that Taxi Marshalls should be deployed again in December 2011.
- 8.6.5. The Night Time Economy Group has negotiated a lower price for the Marshalls than in previous years, and also received contributions from local traders.

8.6.6. As previously mentioned, Councillors may wish to note that the Night Time Economy Group has been shortlisted for a Voluntary & Community Sector Award in the “Partnership” category in recognition of achievements to date.

Appendices:	Appendix 1 grant application – Westlea Housing Association Appendix 2 grant application – Happy Days Nursery Appendix 3 grant application – Chippenham Sports Club Appendix 4 grant application – Wiltshire Wood Recycling Appendix 5 Area Board Project – High Visibility Jackets & Vests for Door staff Appendix 6 Area Board Project – Taxi Marshalls
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No unpublished documents have been relied upon in the preparation of this report.

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CHIPPENHAM AREA BOARD FORWARD PLAN

ITEM 11

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and relevant time scales.

Date	Location	Area Board Agenda Items	Cabinet Member Attending
Monday 14 November 2011	The Pheasant Inn, Chippenham	<p>Provisional Items Participatory budgeting for youth projects CAYPIG presentation of ideas for 'Abuse Free Zones' (from July meeting) Polling Station and Parliamentary Boundary Review</p> <p>Community Area Grants will be considered</p>	Councillor Lionel Grundy (Children's Services)
Monday 9 January 2012	Monkton Park Offices, Chippenham	<p>Provisional Items Fortnightly Waste Collection Service Fees and Charges Policy</p> <p>Community Area Grants will be considered</p>	Portfolio Holder (to be confirmed)

Monday 5 March 2012	The Neeld Hall, Borough Parade, Chippenham	<p>Provisional Items None at present</p> <p>Community Area Grants will be considered</p>	Councillor Toby Sturgis (Waste, Property, Environment and Development Control)
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